

**BY ORDER OF THE COMMANDER
47 TH FLYING TRAINING WING**

**LAUGHLIN AIR FORCE BASE INSTRUCTION
32-1002**



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Civil Engineering

**ACCESS TO MECHANICAL/BOILER/EQUIPMENT
ROOMS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at www.e-Publishing.af.mil for downloading or ordering.

RELEASABILITY: There are no releasability restrictions on this publication.

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Certified by: 47 CES/CC
(Lt Col Dee Jay Katzer)

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This publication implements Air Force Policy Directive (AFPD) 32-10, Installations and Facilities. It establishes procedures to permit access to certain rooms on Laughlin AFB and applies to individuals at all levels who have access or want to gain access to certain rooms/buildings. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afrims/afrims/>.

SUMMARY OF CHANGES

This publication has been updated to comply with formatting and coordination requirements in AFI 33-360, Publications and Forms Management.

1. This instruction establishes local procedures to permit access by other than qualified Civil Engineer personnel to certain boiler rooms on Laughlin AFB.

2. Authorized Access: All mechanical/boiler rooms for all facilities on base are designated “off limits”, and access is prohibited to other than qualified Civil Engineer personnel with the following exceptions:

Table 2.1. Facilities and Access Requirements:

<u>Facility Number</u>	<u>Personnel Given Access</u>	<u>Purpose of Access</u>
Building 53 (MX)	Fuels	Inspect and service compressor (AFOSH STD 48 – 137).
Building 139 (SF)	Facility Manager (FM)/ Desk Sergeant	Maintain communications equipment.
Building 211 (MX)	FM	Inspect and service a 400 Hz generator and air compressor.
Building 222 (MX)	MOC Supervisor/FM	Generator controls require monthly inspections and in the event generator does not come on-line automatically, turn on generator. Shutdown HVAC equipment.
Building 320 (OG)	FM	Maintain equipment installed in the mechanical
Buildings 33 and 55 (MX)	Corrosion Control	Inspect and service breathing air units.
Buildings 65/90/209/506 (MX)	FM	Shutdown HVAC equipment.

3. Telephone Company Access: It is recognized that the current telephone contractor maintenance personnel have access to all mechanical rooms for telephone repair purposes only.

4. No one, except as identified in paragraph 2, may start, stop, adjust or tamper with any facility heating or air conditioning equipment.

5. No one (listed here or not) may use any electrical equipment room for storage.

6. Contractors may only enter mechanical rooms and equipment rooms when authorized by the 47th Contracting Squadron (extension 298-5117) or by the 47th Civil Engineer Squadron. Contractors must first sign out the appropriate room key from the Energy Management Controls Systems (EMCS), extension 298-5398, office located in Building 121.

THOMAS E. MURPHY, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFMAN 33-363, Management of Records

AFOSH STD48-137-Respiratory Protection Program

Prescribed Forms

No Forms or IMT's prescribed by this publication.

Adopted Forms

AF Form 847, Recommendation for Change of Publication

Abbreviations and Acronyms

AFOSH—Air Force Occupational Safety & Health

FM—Facility Manager

HVAC—Heating, Ventilation, & Air Conditioning

HZ—Hertz

SF—Security Forces

MOC—Maintenance Operations Complex

MX—Maintenance

OG—Operations Group